

Tina Carey

Director of Administration

Telephone: (503) 227-1600

Fax: (503) 227-6840

209 SW Oak Street, Suite 500

Portland, OR 97204

✉ tcarey@stollberne.com

in LinkedIn



As the firm's Director of Administration, Tina oversees all aspects of the firm's day-to-day operations. In this role, Tina provides human resources and financial management as well as strategic support to the firm's overall marketing initiatives, whether it be the entire company, individual attorneys, or practice areas specifically. With over 20 years of administration and marketing experience, Tina provides high level support, advice, and direction to all members. She enjoys helping solve puzzles by applying people strategies to provide success. Looking for creative ways to implement solutions, Tina finds it extremely rewarding to see successful outcomes.

EDUCATION

Portland State University, Certificate in Human Resources Management, 2015

Portland Community College, Certificate in Management & Supervisory Development, 2007

Spokane Falls Community College, 1991-1993

PROFESSIONAL EXPERIENCE

Stoll Berne

Director of Administration, 2022-present
Marketing & Public Relations Manager, 2017-2022

Harrang Long Gary Rudnick P.C.

Human Resources & Marketing Manager, 2014-2017

Tonkon Torp LLP

Marketing Coordinator, 2011-2014

Ball Janik LLP

Marketing Coordinator, 2003-2011

Smith McDonald & Vaught LLC

Legal Assistant, 2001-2003

The Spokesman-Review

Editorial Assistant/Correspondent, 1996-2000

PROFESSIONAL ACTIVITIES

Association of Legal Administrators

Member

Legal Marketing Association

Member – National & Northwest Chapter
Former Member – Professional Advocacy Working Group

Legal Sales & Service Organization

Member

Public Relations Society of America

Member

Society of Human Resource Management

Member

Portland Human Resources Management Association

Past Member

COMMUNITY ACTIVITIES

Dream Factory of Oregon

Secretary, Board of Directors, 2020-2021; 2014
Member, Board of Directors, 2019 – 2021; 2014

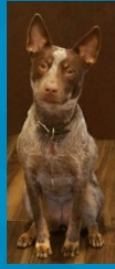
SPEAKING ENGAGEMENTS

In-House Zoom Best Practices Presentation, Stoll Berne, March 2021

In-House LinkedIn Presentation, Stoll Berne, May 2017

ARTICLES

["Leading During Times of Change,"](#) December 18, 2020, Attorney at Law Magazine



Outside the office, Tina and her husband Shawn are avid backpackers and enjoy taking their motorcycle out for weekend adventures. Their Australian Cattle Dog (or Red Heeler) Lexi certainly keeps them active and busy!