

## Zil Mickelson Records Specialist

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Zil is the Stoll Berne's Records Specialist. She manages the firm's physical records and maintains the records archives. Zil handles all things records-related, including the opening and closing of all files, managing the electronic filing system, including database management, as well as handling all the firm's records maintenance. Her steadfast and calm demeanor allows her to work through the volume of documents and files with a level-head and precision.

### EDUCATION

**Academy of Art University**, Master of Fine Arts (3D Modeling), 2014

**Pikes Peak Community College**, CAS Certification (AutoCAD & Revit), 2013

**Rocky Mountain College of Art + Design**, Bachelor Fine Arts (3D Animation), 2011

## PROFESSIONAL EXPERIENCE

### **Stoll Berne**

Records Specialist, 2020-present

### **VersaLogic Corporation**

Project Support Specialist & Reception

### **BitTorrent**

Front Desk Receptionist

### **Quantum Services**

Audit Supervisor

### **Novato High School**

Maya Teacher

### **William's Sonoma**

Sales Associate

## COMMUNITY INVOLVEMENT

### **Job's Daughter's International Masonic Organization**

Former Youth Leader

## CERTIFICATIONS

### **Oregon Occupational Safety & Health (OSHA)**

Hazard Identification & Control

Job Hazard Analysis

## AWARDS

Skills USA (International Competition for Pre to Post Graduates)

First Place, District and State